

## Volunteering—A Brief Overview for Parents

Nashville Notes is incredibly blessed to have dedicated families who understand and appreciate the value of integrating music and arts education into their children's lives. Coming together in ensembles and class settings, and glorifying God through the arts, is truly an amazing way to be a blessing to each other! To continue to be able to offer these ensembles and classes, it is important for volunteer positions to be filled.

Therefore, every family is required to sign up for a volunteer committee. Thank you for your support in making NN a safe and happy place for our kids to be!

### Volunteer Committees

#### **Hall Monitor Committee**

Hall Monitors remain stationed in their assigned hallway.

Duties include:

- taking attendance
- filling out a simple report each week. (This can serve as an incident report, taking note of any safety concerns, patterns in bathroom breaks, etc.)

Note: Young children who can be quietly occupied in the hallway are welcome to join their parent.

Hall Monitors serve for 1 semester during 1 period every Wednesday:

|          |               |
|----------|---------------|
| Period 1 | 9:30 – 10:30  |
| Period 2 | 10:30 – 12:00 |
| Period 3 | 12:00 – 1:30  |
| Period 4 | 1:30 – 3:00   |

#### **End of Day Clean Up Committee**

These parents ensure that rooms are left in as good or better condition than they began that day, before NN arrives.

Duties take no more than 30 minutes to complete and include:

- Reset all chairs, tables, church belongings (according to a template picture in the room).
- light vacuuming or Bissell as needed

End-of-Day Clean-up is served by 4 people, every Wednesday, for 1 semester.

## **Concert Committee**

This committee serves by helping with the Christmas and Spring Concerts. Parents on this committee need to be available for Tech/Dress Rehearsal (the last Wednesday of each semester) and at the concert venue on concert day, about 1.5 hours before the concert begins.

Duties include monitoring during Tech/Dress Rehearsal, Concert Set-up, monitoring during concert, and after concert clean-up. This is an excellent choice for Dad to help out with after concert clean-up! This committee serves both concerts.

## **Party Committee**

This committee serves by helping with various events/parties. These parents plan, organize, set up, and clean up after the Fall and Spring Parties. They also help with serving refreshments after Concerts. This committee is for the full year.

## **Fundraising Committee**

This committee serves the very important role of helping to keep NN's tuition costs as low as possible through raising outside funding. These parents are tasked with brainstorming, spearheading, and executing various ideas in which all Nashville Notes families can participate. Some current fundraising ideas- City Saver books, citrus fruit sales, silent auction. This committee is for the full year.

## **2 Options for Volunteering:**

1. Sign up for a volunteer committee.

***OR***

2. Pay the \$130 "opt out" fee to be relieved of any volunteer obligations.

Note: The "Opt Out" fund is used to pay \$12/hr for volunteer positions not filled due to sickness or otherwise. Please email Amy at: [admin@nashvillenotes.org](mailto:admin@nashvillenotes.org) if you would like to be put on the call list.